

**Governing Board of Trustees Regular Meeting  
Wednesday, February 28, 2018**

**Members present**

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Meeting called to order at 4:47pm.**

**1. CALL TO ORDER OPEN SESSION**

**Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Board President Gibson called the meeting to order at 4:47pm.

**Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public input.

**Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Board President Gibson adjourned the meeting to Closed Session at 4:48pm.

**2. CLOSED SESSION**

**Discussion: 2.1 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Holly McClurg, Ph.D., Superintendent and Jason Romero, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association**

**Discussion: 2.2 CONSIDER PERSONNEL ISSUES, (Government Code Sections 11126 and 54957); limited to consideration of the appointment, employment, evaluation of performance, discipline, release, dismissal of a public employee.**

**3. RECONVENE OPEN SESSION**

**Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Board President Gibson reconvened Open Session at 5:52pm.

**Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION**

Board President Gibson reported no action taken in Closed Session.

**Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL**

**Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**4. CORRESPONDENCE/COMMUNICATIONS**

**Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence from the community:

- (1) parent regarding board meeting public comment procedure.
- (1) parent acknowledging exceptional teacher in the district.

**Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS**

No public comments.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

### Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, FEBRUARY 2018

Superintendent McClurg and the Governing Board recognized the following DMUSD After School Programs Employees of the Month, February 2018.

Ashley Falls School: Krys Patton

Carmel Del Mar School: Jessica Ibarra

Del Mar Heights School: Laura Pelczar

Del Mar Hills Academy: Jesica Gonzalez

Ocean Air School: Debra Holmes

Sage Canyon School: Sonia Thao

Sycamore Ridge School: Sena Correa

Torrey Hills School: Andrea Martinez

### Report: 5.2 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2017-2018 DMCTA President, Erik Bienke, provided a DMCTA report to the Board, including:

- DMCTA expressed condolences to those affected by the incident in Florida.
- Sycamore Ridge School staff participated in wearing jeans to support recognizing Jean for Genes - Rare Genetic Diseases.
- STEAM+ team participated in a Design Thinking Sprint.
- Introduced Torrey Hills School DMCTA representatives, Julie Karcsay and Kelly Lewis.
- Introduced Torrey Hills School 5th and 6th grade students and their teachers, Holly Morey and Mandy Jackson.
- The Torrey Hills School students shared a presentation on their Tiny Homes project. Students built prototypes of tiny homes for homeless and disabled veterans.

### Report: 5.3 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

No report.

### Report: 5.4 REPORT: PARENT TEACHER ASSOCIATION (PTA)

The Sage Canyon School PTA President, Teresa Piner, provided a report to the Board on Playground Programs.

### Report: 5.5 REPORT: BOARD REPORTS/COMMENTS

Events including multiple Governing Board Members:

During the month, Governing Board Members attended district activities and participated in Board related functions.

- Governing Board Visitation to Ashley Falls School
- District Design 2022 Parent Night
- George Couros Parent Workshop
- Science Olympiad Regional Competition
- San Diego County Taxpayers Association Online School Bonds Course

#### Member Gibson:

- Represented the Governing Board as the Governing Board Liaison at the Del Mar Schools Education Foundation February board meeting.
- Observed a CGI training facilitated by Dinah Brown, Coordinator of Curriculum and Instruction.
- Met to discuss school safety with Tim Makris of the Sandy Hook Promise Foundation, Director of Student Services Lori Cummins, and Superintendent McClurg.

#### Member Halpern:

- Participated in Del Mar Heights School Jog-a-thon.
- Attended Del Mar Heights School Cultural Event.
- Volunteered in Del Mar Heights School science lab.

#### Member Wooden:

- Organized San Diego Regional Science Olympiad Competition with 123 teams from 34 schools.

#### Member Rafner:

- The District desires to make schools as safe as possible and continues to meeting with people to increase vigilance and do what we can to continue to keep our children safe.

#### Member Cochrane:

- Attended Parent Workshop at Ocean Air School.

**Report: 5.6 REPORT: SUPERINTENDENT**

Superintendent McClurg reported on current District activities, including:

- The District held the first of three sessions of the DMUSD Community Collaboration: "Generations of Knowledge" Innovate Forward Series.
- Over 60 people from North County Professional Development Program toured two DMUSD schools to observe the impact of learning environments on student performance.
- School Safety Focus in DMUSD:
  - Our hearts go out to those affected by the incident in Florida.
  - District continuously looks at what can be done to keep our schools safe.
  - Meeting with Sandy Hook Promise and feeder schools going forward.
  - District has installed high functioning fences and gates around every perimeter.
  - Have single entrances and exits at all schools.
  - Partner with local law enforcement to walk our campuses to give input regarding safety.
  - Every visitor must check-in and provide identification, which is scanned to check several federal databases.
  - Added additional staff during ingress & egress.
  - Safety plans specific to each campus.
  - Staff and students participate in regular drills
  - Staff is up to date on specific trainings.
  - Leadership has been trained in Options Based Response led by Lori Cummins, Director of Student Services.
  - All DMUSD staff members will be trained in Options Based Response in March and April.

**Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**

No public input.

**Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES**

Approve Minutes:

January 17, 2018 Regular Meeting, as amended

January 30, 2018 Special Workshop

February 7, 2018, Special Visitation

Board amended minutes of January 17, 2018: general board member activities will be listed as a group and not repeated during individual reports. Individual board member reports will be listed separately.

Motion by Steve Cochrane, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action, Procedural: 5.9 BOARD INFORMATION AND APPROVAL, CLOSE THE PUBLIC HEARING FOR THE SUBMISSION OF THE INITIAL PROPOSALS FOR THE REOPENERS OF 2017-2018 DMUSD AND DMCTA LABOR AGREEMENT**

The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment. The Public Hearing was opened at the January 17, 2018 Governing Board of Trustees meeting and will be closed at this February 28, 2018 Governing Board of Trustees meeting.

The California Government Code, Article 8, Section 3547 stipulates that a reasonable time elapse after the submission of the initial proposal for the public to have the opportunity to comment.

**Public Hearing Procedure:**

· Public Comments.

· Board Approval of closing the Public Hearing for the Submission of the Initial Proposals for the Reopeners of 2017-2018 DMUSD and DMCTA Labor Agreement.

· Public Hearing closed at 6:31pm by Board President Gibson.

Approve closing the Public Hearing for the Submission of the Initial Proposals for the Reopeners of 2017-2018 DMUSD and DMCTA Labor Agreement.

Motion by Erica Halpern, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 6. CONSENT

**Action (Consent): 6.1 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS AND PURCHASE CARD TRANSACTIONS**

**Resolution:** Approve the purchase orders, ratify the commercial warrant payments and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.2 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS**

**Resolution:** Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.3 APPROVAL FOR SPECIAL EDUCATION SERVICES MEMORANDUMS OF UNDERSTANDING AND NON-PUBLIC SCHOOLS MASTER CONTRACTS FOR THE 2017-2018 SCHOOL YEAR**

**Resolution:** The Superintendent recommends approval of Non-Public Schools for Special Education Services for the 2017-2018 school year.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.4 BOARD APPROVAL RESOLUTION NO. 2018-01 IN SUPPORT OF THE FILING OF AN APPLICATION FOR STATE FUNDING FOR LISTED SCHOOL DISTRICT ELIGIBLE FACILITIES**

**Resolution:** Approve Resolution No. 2018-01 in support of the filing of an application for state funding

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.5 BOARD APPROVAL, LIGHTSPEED SYSTEMS RELAY FOR GOOGLE CHROME CONTRACT**

**Resolution:** Approve Lightspeed Systems Relay for Google Chrome contract.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**Action (Consent): 6.6 BOARD AWARD OF REQUEST FOR PROPOSAL (RFP) 18-03 NETWORK SWITCHES**

**Resolution: Approve award of Request for Proposal 18-03 Network Switches to GigaKOM.**

**Approve Consent Items 6.1 - 6.11.**

**Motion by Doug Rafner, second by Scott Wooden.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**Action (Consent): 6.7 BOARD APPROVAL, SCHOOL-SPONSORED FIELD TRIP**

**Resolution: Approve School-Sponsored Field Trip.**

**Approve Consent Items 6.1 - 6.11.**

**Motion by Doug Rafner, second by Scott Wooden.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**Action (Consent): 6.8 BOARD APPROVAL, COMPREHENSIVE SCHOOL SAFETY PLANS (CSSP)**

**Resolution: Approve the Comprehensive School Safety Plans.**

**Approve Consent Items 6.1 - 6.11.**

**Motion by Doug Rafner, second by Scott Wooden.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**Action (Consent): 6.9 BOARD APPROVAL, ATTENDANCE AT 2018 SOUTH BY SOUTHWEST EDUCATION (SXSWedu) CONFERENCE**

**Resolution: Approve attendance at 2018 South by Southwest Education (SXSWedu) Conference**

**Approve Consent Items 6.1 - 6.11.**

**Motion by Doug Rafner, second by Scott Wooden.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**Action (Consent): 6.10 BOARD APPROVAL, ATTENDANCE AT CURRICULUM AND INSTRUCTION STEERING COMMITTEE (CISC) 2018 LEADERSHIP SYMPOSIUM**

**Resolution: Approve attendance at the 2018 CISC Conference.**

**Approve Consent Items 6.1 - 6.11.**

**Motion by Doug Rafner, second by Scott Wooden.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**Action (Consent): 6.11 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS**

**Resolution: Approve recommended personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.**

**Approve Consent Items 6.1 - 6.11.**

**Motion by Doug Rafner, second by Scott Wooden.**

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.12 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.11.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 7. CURRICULUM AND INSTRUCTION

Action: 7.1 BOARD APPROVAL, 2018-2019 EARLY CHILDHOOD DEVELOPMENT CENTER TUITION INCREASE

Approve the District's 2018-2019 Early Childhood Development Center tuition increase as described.

Motion by Erica Halpern, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Information, Report: 7.2 BOARD REPORT, LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) PROGRESS REVIEW AND INPUT  
Shelley Petersen, Assistant Superintendent of Instructional Services, presented the Local Control Accountability Plan (LCAP), an important component of the Local Control Funding Formula (LCFF), to the Board for approval. The LCAP presentation included LCAP Goal 1, LCAP Goal 2, and additional actions. Shelley Petersen reported on the Second Step Program.

Members Halpern and Gibson requested that staff build Second Step Program into a school site visitation or a board presentation.

Information, Report: 7.3 BOARD REPORT, BERLITZ KIDS AFTER-SCHOOL LANGUAGE ENRICHMENT PROGRAM UPDATE  
Justin Slagle, Manager of After School Programs, presented an update on the Berlitz Kids After-School language enrichment program offered through the DMUSD After School Programs.

## 8. ADMINISTRATION AND POLICY

Action, Procedural: 8.1 BOARD APPROVAL, CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) 2017 DELEGATE ASSEMBLY ELECTION AND BALLOT

Approve up to ten (10) nominees for the 2018 CSBA Delegate Assembly.

Members nominated:

Claudine Jones (Carlsbad USD)

Debra H. Schade (Solana Beach SD)

Marla Strich (Encinitas SD)

Official 2018 Delegate Assembly ballot for Region 17, dated February 28, 2018 and signed by Governing Board Clerk Halpern, was mailed to California School Boards Association, 3251 Beacon Blvd., West Sacramento, CA 95691.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Information: 8.2 BOARD REVIEW, FIRST READ OF PROPOSED 2019-2020 SCHOOL YEAR CALENDAR

Member Halpern requested that San Dieguito Union High School District attempt to align their calendar to ours for the February week and directed staff to reach out to them.

### Report: 8.3 BOARD REPORT, DISTRICT DESIGN 2022: USE OF TECHNOLOGY

Chris Delehanty, Director of Technology, and Laura Spencer, Executive Director of Innovation and Design, provided a report to the Board regarding District Design 2022: Use of Technology, including:

- Digital Footprint: Moving from digital citizens to digital leaders
- Purposeful Integration
  - The Right Tool
  - Research & Collaboration
  - Communication
  - Computer Science
- Social Media Footprint
  - Celebrate Kids
  - Accelerate Great Teaching and Learning
  - Connect & Learn
  - 24/7 Professional Learning
  - Discover Resources
  - Support & Protect both Students & Teachers
- Professional Learning
- Digital Citizenship to Digital Leadership
- Looking Ahead
  - Next Steps

### Report: 8.4 BOARD REPORT, SUPERINTENDENT REPORT ON DISTRICT GOALS

Superintendent McClurg provided an update to the Board regarding 2017-2018 district annual goals, including:

- Our Vision: Unrelenting Pursuit of the Extraordinary School Experience
  - Educational Program
  - Staff and Personnel
  - Finance and Facilities
  - Community and External Relations
  - Safety and Well-being
- Our Mission: To ignite genius and empower students to advance the world
- Lever 1: Strong Academic Core/High Quality Instruction
- Lever 2: Mastery of Skills that Matter Most
- Lever 3: Environment
- Significant Facility Needs
- Facilities Issues Outreach
- Funding for Facilities

## 9. OPERATIONS AND FACILITIES

### 10. BUSINESS AND FINANCE

#### Information: 10.1 BOARD REVIEW OF SAN DIEGO COUNTY OFFICE OF EDUCATION OVERSIGHT LETTER REGARDING 2017-2018 FIRST INTERIM REPORT

Cathy Birks, Assistant Superintendent of Business Services, presented the San Diego Office of Education Oversight Letter regarding 2017-2018 First Interim Report.

#### Action, Presentation: 10.2 BOARD REVIEW AND APPROVAL, 2017-2018 SECOND INTERIM BUDGET REPORT

Cathy Birks, Assistant Superintendent of Business Services, shared a presentation discussing variances from first interim to second interim and the multiyear projection, in the 2017-2018 Second Interim Budget Report, including:

- First Interim vs. Second Interim
- Revenue
- Expenditures
- Revenue and Expenditure Variances
- Ending Fund Balance
- General Fund Summary
- 2017-2018 Revenue Summary
- 2017-2018 Expenditure Summary
- Multi-Year Projection
- Multi-Year Projection
- Looking Ahead
- CalSTRS and CalPERS
- STEAM+ Program Cost
- General Fund Support

Member Halpern requested the balance of the Enterprise Fund.

Approve the 2017-2018 Second Interim Budget Report as of January 31, 2018

Motion by Scott Wooden, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Information, Presentation: 10.3 6:30pm TIME CERTAIN: BOARD REPORT AND DISCUSSION OF THE DEL MAR UNION SCHOOL DISTRICT SURVEY CONDUCTED BY FAIRBANK, MASLIN, MAULLIN, METZ & ASSOCIATES (FM3)

Adam Sonenshein, Fairbank, Maslin, Maullin, Metz & Associates (FM3) prepared, developed and conducted a survey to approximately 530 registered voters. The results of this survey was presented to the Governing Board.

## 11. PERSONNEL

## 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Superintendent McClurg recognized Governing Board Member Rafner for his five years of service as an outstanding Board President.

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE MARCH 2018 REGULAR BOARD MEETING

Board Approval, Minutes of Regular Board Meeting, February 28, 2018

Board Approval, Minutes of the Special Visitation, March 7, 2018

Action: 12.4 ADJOURNMENT OF MEETING

Board President Gibson adjourned the meeting at 8:30pm.

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of February 28, 2018 Adopted:

Signature of Board Clerk:



Erica Halpern

3-28-2018

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

3-29-2018

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent